Congress of the United States Washington, DC 20515

December 11, 2019

The Honorable Andrew Wheeler Administrator U.S. Environmental Protection Agency 1200 Pennsylvania Avenue, N.W. Washington D.C. 20460

Dear Administrator Wheeler:

We are writing to express our continued concerns with the recent closure of the Environmental Protection Agency (EPA)'s Large Lakes Research Station (LLRS) Grosse Ile Office and the relocation of EPA staff to a portafab unit within the Ann Arbor National Vehicle and Fuel Emissions Laboratory. After meeting recently with AFGE EPA representatives, we would like to pass on important data collected and request answers to the questions below.

EPA relocated staff from EPA's Superfund Division, including On-Scene Coordinators (OSCs) who provide rapid responses to environmental emergencies involving uncontrolled releases of hazardous and toxic substances, Special Agents of EPA Criminal Investigation Division, and the only Great Lakes National Program Office field location in the Great Lakes and within a Great Lakes Area of Concern. We have now learned that the Ann Arbor portafab office is proving to be an unsafe and unsatisfactory location for those EPA staff, and that the facts upon which EPA made the decision to move the office was mission-flawed and wasteful of taxpayer dollars.

We believe that EPA offices must be sited and organized in a way that protects our health and the environment, and the EPA workers that work in them. It is clear that in EPA's recent relocation to Ann Arbor, the Agency has fallen far short of those goals.

First, the LLRS was a crucial emergency response asset to Wayne County and the metro Detroit area, which has the greatest need for environmental protection in the State of Michigan—39 percent of time critical removals occur within 25 miles of Grosse Ile. Only 9 percent occur that close to Ann Arbor. After the decision was made to close Grosse Ile, but before the new location was selected, EPA developed and submitted a Purchase Order Request (POR) outlining the mission requirements for any new office that might be selected by the Agency (see attached).

The process envisioned the selection of a location within seven miles of Grosse Ile, the original office location. That process was canceled. Ann Arbor, which did not meet the requirements (42 miles away) was chosen. The EPA Office of Criminal Enforcement, Forensics, and Training Detroit Resident Office which needed quick access to the United States Attorney and the Federal Criminal Courts Building in downtown Detroit, now must travel many miles out of its way for court dates and attorney consultations. The EPA Superfund Division's mission, to provide quick responses to environmental emergencies involving uncontrolled releases of hazardous and toxic substances or oil into the environment, has already been compromised because the rapid

response has been made slower by travel, traffic, and distance. EPA inexplicably chose to place the health and safety of EPA employees and the people of southeast Michigan at risk by moving this office far away from the highly populated and industrial Detroit metro area to a very small portafab unit inside of an emissions testing facility.

Second, on top of that, there are outstanding concerns about the health and safety of the working conditions for staff sited at Ann Arbor. AFGE Local 704, the union that represents the employees working in the portafab unit, submitted comments to the Agency about the safety and air quality of the new portafab office space at the Ann Arbor National Vehicle and Fuel Emissions Laboratory. There are still outstanding questions about how safe the air in the portafab unit is, or if the union will receive copies of the as-builts and ventilation surveys. Further, if there are no as-builts, did the taxpayers get what they paid for? How is air being vented through the building? Is the portafab office adequate for the Agency's mission?

There is no room to add additional emergency response staff to the portafab unit, and one position was nearly lost until a staff member was assigned to work in the equipment cage permanently. Why was the portafab unit built, as there seems to be dozens of open cubicles in the GSA building that adjoins the warehouse? The GSA building was designed for employee occupancy and would have involved much less of a build-out than placing staff in a testing warehouse.

Further, over three months ago on July 8th, 2019, the Agency continued its unprecedented assault on federal employees' union rights by imposing a unilateral, management anti-worker directive (UMAD) in place of a negotiated collective bargaining agreement on the EPA employees working in the Ann Arbor Office and protecting the Great Lakes in Region 5. The UMAD violates the rights and protections that Congress specifically guaranteed to public-sector employees. By trampling over workers' union rights, the Agency is jeopardizing the mission of the EPA, the environment, and the public's health.

Because EPA scientists' rights were revoked by the UMAD, AFGE EPA employees and union officers cannot react to health and safety issues in a timely manner. For example, EPA employees cannot talk to management about the air quality issues in the Ann Arbor Office because they cannot consult with their union officials or they need official time pre-approved.

The UMAD strips employees of a meaningful grievance procedure, denying workers due process and eliminating EPA accountability. It evicts union representatives from office space, even though they are required by law to represent every EPA employee. The UMAD severely restricts the time union representatives can devote to union work, like meetings with employees and management to eliminate problems or obstacles in the workplace. The UMAD removed telework options and makes other work schedule changes that increase EPA's carbon footprint and hurt EPA employees who commute long distances because they can't afford to live close to their offices, like employees who were relocated to the Ann Arbor Office. EPA employees are unable to adjust their schedules so they can respond most appropriately to dangerous conditions in the field. The UMAD limits how and when an employee may clock in and out of work in response to environmental emergencies which may be fast moving and unpredictable. And the UMAD imposes all of these unfair work rules for seven years.

EPA workers dedicate their lives to the Agency's mission: "to protect human health and environment." The decision to move EPA employees from LLRS to Ann Arbor endangers that mission and every dedicated EPA employee's ability to do their job. The Agency must take immediate and meaningful steps to address intolerable working conditions and to provide the people of southeast Michigan, who are overburdened with exposure to environmental toxins, with the protection of their health and the environment that they deserve as taxpayers and citizens.

Sincerely,

Debbie Dingell

Member of Congress

Rashida Tlaib

Member of Congress

EPA Large Lakes Research Station; Grosse Ile, MI Facility Closure POR

Delineated Area

North Boundary: Goddard Rd

East Boundary: U.S. / Canadian Border

West Boundary: Telegraph
South Boundary: Gibraltar Road

Justification for Delineated Area

The mission of the U.S. Environmental Protection Agency (EPA) is to protect human health and to safeguard the natural environment, air, water, and land upon which life depends. The existing Large Lake Research Station houses both EPA Superfund, Great Lakes National Program Office, and the EPA OCEFT.

The mission of the EPA Office of Criminal Enforcement, Forensics, and Training Detroit Resident Office is to investigate and refer for prosecution, the most significant and egregious criminal violations of the environmental laws that pose the greatest threat to human health and the environment The Detroit Resident law enforcement office extensively coordinates with numerous outside law enforcement offices to develop and conduct investigative procedure and appropriate enforcement response to environmental crime violations. Location of the EPA OCEFT office in the Grosse III area serves as quick access to the United States Attorney and the Federal Criminal Courts Building in downtown Detroit. This location is centrally located to our casework and inter agency partners and allows quick interstate corridor access to the I75 and to the U.S. Customs and Border Protection international border ports with Canada – one of the largest border ports in the country involving air, passenger vehicle, commercial truck, rail, and marine imports and exports.

The EPA Superfund Division's mission is to provide quick responses to environmental emergencies involving uncontrolled releases of hazardous/toxic substances or oil into the environment. Superfund works closely with other first responders such as firefighters, police officers, and hazardous materials teams during emergency response situations. Superfund removal actions typically involve clean ups to prevent direct human contact with hazardous substances, to protect the environment from these contaminants, and eliminate the source of these contaminants. Superfund requires office and warehouse space located in a 7 mile radius of the existing Large Lake Research Station facility. A delineated area of North: Eureka Road; East: U.S. Canadian Border; West: Telegraph; and South: Gibraltar Road is requested. The mission of all EPA staff at this location requires a significant amount of rapid response travel via special purpose vehicles. Quick deployment to the interstate freeway is required. Unacceptable traffic conditions within the perimeter of the city of Detroit would hamper ingress to the crime scene, egress and timely response to crisis situations. This delineated area will provide an area within which core team members can respond 24/7/365 to access response equipment and deploy within the required timeframes as well as perform routine maintenance and calibration on essential equipment.

Moreover, EPA serves as principle investigative members of statewide inter-agency environmental operations. Immediately following a land or water environmental mishap, EPA personnel respond to support and assist local authorities with investigative and recovery efforts. Activities of the Detroit Resident Office include, but are not limited to, the planning, development, and coordination of investigative activities through task force operations with RS Superfund; the Michigan State Police (SMP) and the local Grosse III Police Department (GIPD); the Michigan Department of Environmental Quality (DEQ), EPA Ann Arbor; FBI Environmental Crimes; DHS; IRS and US Customs and Border Patrol.

In summary, EPA respectfully requests a building location within a 7 mile radius of the EPA Large Lakes Research Station in the Grosse III, Mi to effectively conduct our mission, share office resources, and most importantly adhere

to agency space consolidation efforts. We have attached a specification package outlining our special build out requirements for the secure climate controlled office and warehouse space.

EPA Region 5 Superfund and OCEFT SPACE REQUIREMENT

The safety and security of the EPA employees is of paramount concern. EPA's preference is to locate its office in a strategic location for quick deployment and response in the event of an environmental or biological crisis situation. This may require location outside of the Central Business District (CBD), if the CBD does not allow quick access to a major thoroughfare.

While it is recognized that the below listed security specifications and special requirements exceed the "normal level of protection" afforded most other federal facilities, it is necessary they be implemented in order to achieve the same levels of effectiveness and efficiency that are required of all other law enforcement agencies.

The EPA offices must be accessible during normal business hours 7:00am – 7:00pm, M-F, and 24/7 access to the building via card key access is required for Law Enforcement Operations. Two separate EPA offices will be housed at this location and must be separated by a demising wall. The front entry for the OCEFT Law Enforcement space entrance shall be bulletproof, and entrance via a high security deadbolt and cipher lock keypad entry to allow for 24/7 controlled access. No card readers shall be installed on the OCEFT space. Push button intercom with high security door release at the main entrance. The entire space shall be protected by a government furnished Intrusion Detection System with internal CCTV at office entrances.

Twelve secured outside fenced (adjacent to office building) parking spaces, and three inside attached garage spaces is required for government owned or leased law enforcement vehicles. Access to the parking area shall be secured, lighted, and accessible at all times (24-hours per day). 12 spaces for vistor parking will be required plus employee parking.

The EPA OCEFT office suite requires four private offices, security closet, conference/interview room, mail/copy room, and secured storage protected by slab to slab walls with expanded steel mesh inside the walls. Two strand Cat 6 cable to approximately 12 data outlets wired to a patch5 panel in the security closet are required for plug and play line flexibility. OCEFT requests shared access to an EPA R5 break room, kitchen facilities, and shower facilities.

Summary Space Needs

DESCRIPTION	SPACE	NUMBER OF STAFF	CIRCULATION/NOTES
OCEFT Office Space	750 SF		150 SF Circulation
R5 Office Space	2513 SF		453 SF Circulation
Emergency Ops Center	610 SF	10 COOP	110 SF Circulation
OCEFT LEO Space	750 SF		150 SF Circulation
Office Space Subtotal	4623 SF	17 FTE & 4 TW	
Warehouse/Industrial Space	1120 SF		
Parking	13		Secure Fenced Parking
			Required
Total SF	5743 SF		

OCEFT Itemized Space Needs

DESCRIPTION	SPACE	DETAILS	ADDITIONAL INFO
Resident Agent in Charge Office	120 SF	1 private office 10' x 12', max 150 SF EPA Special Agents are legally obligated under F.R.Crim.P 6(e)(3)(A)(ii) not to disclose grand jury matters. A known	Office should be along a window (and or corner). Door to be locking. Office to have glass, if along windows – glass to allow daylighting of interior office space. If on interior
		obligation is punishable as criminal or civil contempt of court, may subject the offender to the injunctive power of the court, or to disciplinary proceedings, and, under some circumstances, may be charged under the obstruction of justice provisions of 18 U.S.C. 1503.	office needs relights. Same as the offices below, but with more room for a small table area. Additional wiring for data and phone near the table/open area. STC 45 sound protection required, walls to construction 6" above grid.
Private Offices	330 SF	3 private offices approximately 9' x 11'6'	Office(s) to have a door and side relight as well as an
3- Special Agents			upper relite when an interior office is across from a window
		See note above.	office. Wiring for data and phone in each office. STC rating of 45, walls to construction 6" above grid.
	100 SF	One secured reception Room	Secured reception area with bullet proof wall and door.
Conference/Interview Room with Closet	200 SF	One conference/interview room with closet for equipment.	Conference room with exit to corridor, and separate exit to office preferred. Data/phone wiring to support, electrical to support the light pro, white wall screen. Door with side relight. Room to have sound proof tacky board installed and closet (25 sq ft.) to store and lock electrical equipment and other misc. supplies to support the conference room. Dimmable light control, typical conference room lighting.
	Resident Agent in Charge Office Private Offices 3- Special Agents Secured Reception Room Conference/Interview Room	DESCRIPTION Resident Agent in Charge Office Private Offices 3- Special Agents Secured Reception Room 100 SF Conference/Interview Room 200 SF	DESCRIPTION SPACE DETAILS Resident Agent in Charge 120 SF 1 private office Office 10' x 12', max 150 SF EPA Special Agents are legally obligated under F.R.Crim.P 6(e)(3)(A)(ii) not to disclose grand jury matters. A known violation of a SA's grand jury secrecy obligation is punishable as criminal or civil contempt of court, may subject the offender to the injunctive power of the court, or to disciplinary proceedings, and, under some circumstances, may be charged under the obstruction of justice provisions of 18 U.S.C. 1503. Private Offices 330 SF 3 private offices approximately 9' x 11'6' 3- Special Agents See note above. Secured Reception Room 100 SF One secured reception Room Conference/Interview Room 200 SF One conference/interview room

5.	Copier/Mail Equipment	150 SF	Copier room must be adjacent to document access. Exhaust to exte outlets for mail equipment, share fax/copier.	rior. Equipped with (3) data
6.	Secured Storage Room	150 SF	The secure storage room walls are slab drywall with 13 gauge expandinside of the walls. Wall opening if area exceeds 100 square inches mosteel bars (three-eighths diameter apart vertically and horizontally wasteel door in a metal frame will Security deadbolt and cipher style door.	ded steel mesh installed on the n the expanded steel whose nust be protected by hardened r 600 Brunel rating) six inches velded or mounted in concrete. be installed on door(s). High
7.	Evidence and Grand Jury Storage Room	150 SF	The evidence and grand jury room same as secured storage room ab	
	Subtotal	1200		
	Circulation (+25%)	300		
	Total Space Requirement Secured Outside Parking	1500	For FTE this would equate to 150/FTE Special Space: Law Enforcement Special Space removed from calculation.	Small office & law enforcement requirement may not comply with agency approved allotment target of 170 USF / FTE. Figures do not include building CF.

The EPA Region 5 office suite requires 13 semi private offices, an Emergency Operations & Conference Center, general storage, mail/copy room, and climate controlled space protected by slab to slab walls. Two strand Cat 6 cable to approximately 30 data outlets wired to a patch5 panel in the telecom closet are required for plug and play line flexibility.

The EPA Region 5 Office requires climate controlled warehouse space to accommodate special requirements of EPA Region 5 Superfund team at this location. This team will store a variety of temperature sensitive equipment and materials, including but not limited to field screening equipment, chemical threat agent detection and radiological detection equipment, decontamination equipment, personnel protective equipment and supplies, a government van, government box truck (medium response vehicle).

Region 5 requires a secured warehouse storage facility with:

- climate control, sufficient space to accommodate tactical equipment transport vehicles during loading and unloading;
- water, waste, and power capacity to allow for calibration, maintenance, and decontamination of equipment and personnel;
- capacity for Comcast computer links, telephone, and fax;
- secure vehicle storage/parking for government owned vehicles.

Region 5 Itemized Space Needs

	DESCRIPTION	SPACE	DETAILS	ADDITIONAL INFO
1.	Branch Chief Office	120 SF	1 private office	Office(s) or workstations to
		1	10' x 12', max 150 SF	have a door and side relight
		1		as well as an upper relite
	Section Chief Office	120 SF	1 private office	when an interior office is
			10' x 12', max 150 SF	across from a window office.

				
:	Private Offices	1700 SF	17 private or semi-private offices approximately 9' x 11'6	Wiring for data and phone in each office. STC rating of 45, walls to construction 6" above grid. This Includes SFD, ORD, and GLNPO Staff.
2.	Single Office with Touch Down Stations	160 SF	4 Touchdown Telework Stations	Wiring for data and phone in each workstation.
3.	Emergency Operations Center	500 SF	One conference/interview room with closet for equipment.	Conference type room with exit to corridor, and separate exit to office preferred. A minimum of STC 45 is required. Space shall house 8 walk up stations with telephone and data. Data/phone wiring to support, electrical to support the light pro, white wall screen. Room must be equipped with Cable TV, and Comcast services. Room to have sound proof tacky board installed and closet (25 sq ft.) to store and lock electrical equipment and other misc. supplies to support the conference room. Dimmable light control, typical conference room lighting.
5	Conference Room	200 SF	General Conference room	
6.	Copier Room	50 SF	Copier room for general access. E with (3) data outlets for mail equi and fax/copier.	
7.	Break Room	200 SF	Kitchen and break area facilities.	
8.	Storage Room	200 SF	The secure storage room walls are to be constructed of slab-to- slab drywall. Wall opening in the expanded steel whose area exceeds 100 square inches must be protected. A standard door in a metal frame will be installed on door(s). High Security deadbolt and cipher style locks will be installed on each door.	
9.	Telecom Room	150 SF	This room used to house common equipment for Voice and Data connectivity to workstations. Flooring is vinyl tile. The room should be dust free with positive air pressure, 3 separate dedicated 120V @ 20 amp quad electrical outlets. A dedicated ground that is compliant with EIA/TIA 607 should be installed by certified electrical contractors. Ceiling above shall be clear of major HVAC systems or duct work, major motors, excessive EMI or RFI. 24/7 Room temperature of 75 degrees +/- 2 degrees to be maintained with 60% RH maximum.	
10.	Climate Controlled Storage. No circulation.	600 SF	20' x 30' area for lockers, electrica Area must have water supply and duplex electrical outlets for charge	al equipment for charging. refrigerator. Require 20

11.	Climate Controlled Garage Storage. No circulation.	800 SF	Heated storage for Sprinter (passenger van), trailer with Mule (all-terrain vehicle), and responder on-call vehicle Approximate size 20' x 40'
12.	Secured Outside Parking	10	Parking for ten government vehicles and HAZCAT trailer.
	Subtotal	4800	
	Circulation (+22%)		
	Total Space Requirement	3400 SF	Office
		1400 SF	Warehouse
	Parking(Reserved and		
	Secured)	10	

1. ARRANGEMENT OF SPACE

The office and garage area should be located on the ground floor of the building. No public access to the space during or after hours. Only authorized EPA OCEFT personnel shall have access to the space. EPA authorized personnel shall have access to the office space and parking on a 24 hour basis. The space shall be partitioned following an approved space plan to be furnished by OCEFT Facilities.

2. PARKING (Government Owned Vehicles)

Thirteen secured outside fenced (adjacent to office building) parking spaces, and two inside attached garage spaces is required for government owned or leased law enforcement vehicles. Access to the parking area shall be secured, lighted, and accessible at all times (24-hours per day). Parking area must be equipped with a manual or electrical operated lock. A 10 foot minimum ceiling clearance and a 14' minimum garage length is required. One electrical outlet located adjacent to the outside parking area is required.

3. **DAYTIME OFFICE CLEANING**

Cleaning must be done during working hours.

4. PERIMETER WALLS

All perimeter walls are to be constructed with drywall from true floor to true ceiling (slab-to-slab). If air plenum openings are required, these openings are to be covered with 13 gauge expanded steel mesh which is firmly anchored to the wall stubs on the inside of the secured area, or hardened Steel bars may be welded to the metal ductwork. The area of any single opening shall not exceed 100 square inches.

5. PERIMETER DOORS

In addition to the garage entry door, there will be at least one additional perimeter door. An adequate means of an exit in case of an emergency must be available; therefore, the number of doors should not fall below that prescribed by local fire regulations or building codes.

6. PERIMETER ENTRANCE DOORS AND DOORS TO SECURED STORAGE

- (a) All perimeter entrance doors (<u>from the public corridor</u>) to the secured storage areas and file rooms are required to be solid wood construction with a minimum thickness of 1-3/4 inches with an automatic door closure. These doors shall have long-throw, high-security, single-key dead bolt locks installed. These doors must be alarmed. Doors will be tight fitting with one-half of an inch by one-eighth of an inch solid neoprene stop on three sides and threshold. There will be no transparent panels installed in these doors. OCEFT will maintain control of all perimeter door keys if possible. However, this is usually a negotiated issue because of fire regulations and emergency access requirements of building security forces.
- (b) Door hinges on perimeter entrances, secured storage areas, and secured file rooms will be installed so that doors cannot be removed without seriously damaging the door or doorjamb. It is preferable that hinge pins are located on the room side of the doors.

If this is not feasible, hinge pins may be spot-welded, peened or braided to prevent removal. Another alternative is the use of security stud hinges.

(A security stud hinge has a metal stud on the face of one hinge leaf and a hole in the face of the other leaf. As the door closes, the stud enters the hole and penetrates the full thickness of the leaf, which creates a "bolting" or "locking" effect.)

7. SECURE RECEPTION AREA

Main entrance reception areas will be designed to effect control and identification of visitors. This area will be a room leading off the main perimeter entrance with the following:

- (a) A bullet resistive window is to be constructed to divide the reception area from the interior office. UL Rating Level III (SPSA, 44 magnum; submachine gun 9 mm), deal tray, and natural voice transmission that allows electronic free two-way communication. The wall surrounding the bullet resistive window is to be equipped with UL Rating Level III opaque armor (SPSA, 44 magnum, submachine gun 9 mm) installed slab to slab.
- (b) The door which connects the public reception room to the clerical area is to be a solid core or bullet resistive door (if located on the same wall as the bullet resistive window), UL Rating Level III (SPSA, 44 magnum; submachine gun 9 mm), opaque armor, door closure, mechanical combination push button lock controlled by an electronic strike with release at receptionist's desk. Additionally, the receptionist desk will be equipped with a panic alarm that will activate an audible signal at location(s) in the office to alert all personnel. The walls which separate a public reception room from the interior office space should be constructed of slab-to-slab drywall.
- (c) The entrance door from the public corridor will be equipped with a Medeco or comparable deadbolt lock, and automatic door closer. Frame and hinges must be non recoverable, and of sufficient strength to support the weight of the door. A doorbell shall be installed at the hallway entrance to the space.

8. SECURED STORAGE AREA (OCEFT ONLY)

The secure storage room should be an interior room that does not share a common exterior wall. The walls of this room are: 1) Walls are to be constructed of slab-to-slab drywall with 13 gauge expanded steel mesh, 2) A steel door in a metal frame will be installed and equipped with the same alarm and locking mechanism as previously described in the Secure Storage Room section. If the area above the false ceiling is a return air plenum, required openings in the drywall are permitted provided the expanded steel mesh covers these openings. There will be no single opening in the expanded steel whose area exceeds 100 square inches.

9. EMERGENCY/FIRE EXITS

Emergency/Fire Exits shall be equipped with panic bars and a quick-release long-throw dead bolt locks. These doors must be alarmed. Hinges shall meet the requirements outlined above for perimeter entrance doors.

10. TELEPHONE AND SECURITY SYSTEM EQUIPMENT

This room is used to house common equipment required to support both voice and data connectivity to workstations, and alarm and access control panels where appropriate. This room may also house the Enforcement Communications System and/or State/Local enforcement government systems. Equipment rooms are typically centrally located, and adhere to TIA/EIA specifications for cable lobe lengths (e.g., maximum cable from closet to workstation will not exceed 90 meters, end-to-end).

The following may be required:

- (a) The room should be dust free with positive air pressure where possible and meet EPA's guidelines for specified material to reduce airborne contaminants caused by off gassing.
- (b) A minimum of 3 separate dedicated 120 V @ 20 amp quad electrical outlets installed for common equipment. Outlets should be installed at heights that adhere to building electrical codes, typically 18" above finished floor. Additional circuits may be required as equipment density is increased.
- (c) A dedicated building ground, that is compliant with the EIA/TIA 607, should be installed by certified electrical contractors, into each closet for telephone equipment grounding.
- (d) Install high security single key dead bolt lock on equipment room door. Door will be equipped with an automatic door closer and a mechanical combination push-button lock.
- (e) Ceiling space above equipment room should be open and clear of major HVAC systems and duct work, including major motors, elevator motors, generators, or equipment that induces excessive EMI, and/or RFI to telecommunications equipment or systems.
- (b) Room temperature must be maintained at 75 degrees F db, +/-2 degrees and 60% RH (maximum) for summer, and 70 degrees F db, +/-2 degrees and 35% RH (minimum) for winter. When heat generating equipment is placed into the equipment room, it is essential to maintain environmental parameters.
- (g) Where no dedicated HVAC system is required for plenum air return buildings, there should be a minimum of 2 diffusers for fresh HVAC air intake, with a minimum of two return air vents, vented door and positive air flow maintained. Buildings without air return systems should provide clean air 24 hours a day, 7 days a week. Additionally, rooms without dedicated HVAC systems should have continuous air flow 24 hours a day.
- (h) Where EPA data and voice cables must pass through telecommunications closets not controlled by EPA or the U.S. government, mechanical protection must be provided. Thin wall ridged conduit will be sufficient for this requirement.
- (I) Flooring is vinyl tile. Carpet in equipment rooms is NOT acceptable.

11. MAIL/COPY/GENERAL STORAGE ROOM

Required for photocopiers, facsimile machines, shredders, and the storage of paper, toner cartridges, recycling bins, and general offices supplies.

- a) This room is to be built to office standards.
- b) Flooring is vinyl tile.
- c) One dedicated 110 volt, 20 amp duplex electrical (check floor plan for exact volts/amps required) outlet for copy machine.

12. GARAGE AND WAREHOUSE AREA

The warehouse area will require the ability to perform general warehouse operations.

- (a) This room is to be built to light industrial space standards.
- (b) Flooring concrete or other light industrial material.
- (c) One dedicated 240 volt outlet required for garage area for equipment.
- (d) Approximately five separate circuits serving plug mold electrical is required. Location of plug mold and electrical shall be determined by the EPA design intent drawings.
- (e) A drive through overhead door, and a separate garage area entry door is required.
- (f) Installation of Hubbell Model 3100R 4W 125V 100A receptacle on exterior wall of warehouse for shoreline of Mobile Command post with room to park a 37 foot vehicle next to the outlet

13. ALARM SYSTEM

The entire office space should be protected by a total security package which provides perimeter and interior protection as well as duress notification. This system is necessary for required security regulations within EPA OCEFT offices.

Security equipment will be owned, not leased, by EPA. *EPA reserves the right to contract for any security related work*. All offices will be alarmed at the perimeter, with additional alarms in ammunition, weapons, evidence, and tactical secured storage areas. These installations will be coordinated with the Department of Homeland Security (DHS), or other qualified contractor, and OCEFT Facilities.